

Reservation Form



EPPM 2011

International Conference on Engineering, Project and Production Management 2011 20 – 21 September

Reservations may be made by completing this form and returning it to the following:

Fax: +65 6349 4830 / Email: reservation@riverview.com.sg

From: _____ Tel: _____ Fax: _____ E mail: _____

| | | | |
|-----------------|--|-----------------|--|
| Surname: | | First Name: | |
| Arrival Date: | | Departure Date: | |
| Flight Details: | | Flight Details: | |

Room Type & Daily Special Rates with Breakfast & Internet* (please select one)

| | | | | | |
|--------------------------|-----------------|----------|--------------------------|----------------------|----------|
| <input type="checkbox"/> | Superior Single | S\$195++ | <input type="checkbox"/> | Superior Twin/Double | S\$215++ |
| <input type="checkbox"/> | Deluxe Single | S\$225++ | <input type="checkbox"/> | Deluxe Twin/Double | S\$245++ |

* Guest has to equipped with their own laptop for wireless internet access, (1) internet access per room

Remarks

- Rates are in SINGAPORE DOLLARS, subject to 10% service charge & prevailing GST unless otherwise stated
- Rates are valid for the above event, for 17- 21 September 2011 only (both dates inclusive).
- Rates are subject to **an additional surcharge of \$105++ per room per night during the period of Singapore Grand Prix Formula 1, 22-25 September 2011 (both dates inclusive, 4 nights)**
- Reservation will be confirmed upon received of prepayment or guarantee by credit card
- **Reservation must be made before 20 August 2011 to enjoy the above special rates**
- **Advance reservation is required, room is subject to availability upon confirmation**
- Please be advised of the following cancellation policy
 - one night's room charges is applicable for cancellation made less than 7 days prior arrival
 - 50% of the room charge for the total length of stay or one room night charge, whichever is more, is applicable for cancellation made less than 3 days prior arrival
 - 100% of the room charge for the total length of stay is applicable for no show or cancellation on arrival day
- Check-in time is after 14:00 hour and Check-out time is before 12:00 hour (Early Check-in & Late Check-out will be subject to room availability and surcharges).

Credit Card Guarantee : _____ Amex _____ Visa _____ Master _____

Credit Card No : _____ Expiry Date : _____

Credit Card Holder Name : _____ Signature : _____

Hotel Use

Confirmed by : _____ Date : _____ Confirmation No. : _____