

**STATUTE
OF
THE ASSOCIATION OF ENGINEERING, PROJECT, AND PRODUCTION
MANAGEMENT**

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CHAPTER I - GENERAL RULES

ARTICLE 1. NAME - This association is named as the Association of Engineering, Project, and Production Management (hereafter referred to as “the Association”) and “EPPM-Association” is the abbreviation of the Association.

ARTICLE 2. OFFICE - The Association holds its main office in Pingtung, Taiwan. The Association may hold branches at such places as the Board of the Directors determines fit upon the decision of the Board.

ARTICLE 3. PURPOSE - The association is an academic organization dedicated to encouraging the exchange of ideas, research, and other professional activities that are of an interdisciplinary nature relating to the engineering, project, and production management, while being dedicated to freedom of discussion and research, and undertakes to avoid a prejudiced attitude with respect to any individual, group, political philosophy, or research method.

ARTICLE 4. ACTIVITIES - The Association shall conduct the following activities to satisfy the above purpose.

- (a) to organize academic meetings, lectures, and conferences
- (b) to issue academic journals, scholarly books, and newsletters
- (c) to conduct researches and surveys in its area of interest
- (d) to promote the professional activities of its members
- (e) to conduct commissioned researches and surveys
- (f) to engage in other activities necessary for the achievement of its purpose.

ARTICLE 5. FINANCE - The Association will have no budget, no bank account of any kind, and will not assume or carry any liabilities or assets at any time. The officers may not make any financial commitments of any kind in the name of or on behalf of the Association.

ARTICLE 6. BOARD OF DIRECTORS - The Association has a Board of Directors.

ARTICLE 7. RESOLUTION - Any resolution shall be made by a majority of votes at the meeting. An electronic poll will be used only in the case that the decision cannot be delayed until the next meeting.

ARTICLE 8. ANNOUNCEMENT METHOD - Official announcements related to the Association shall be made at the main office, where the general public can have easy access to them.

CHAPTER II - MEMBERSHIP

ARTICLE 9. DIFINITIONS - The Association has the following kinds of members, and only the regular members consist of the General Assembly of the Association.

(a) Honorary Member: individuals who are nominated by at least 20 members and approved by the Board of Directors in recognition of their outstanding contribution to the Association.

(b) Regular Member: individuals who support the purpose of the Association and are involved in engineering management, project management, and production management through their profession, training, or professional ability.

(c) Student Member: undergraduate and graduate students who support the purpose of the Association.

(d) Organizational Member: associations, local governments, and other public or private institutions, with or without legal status, which operate in fields connected with the purpose of the Association, or which support the activities of the Association and/or individual initiatives promoted by the Association, in order to achieve the purpose of the Association.

ARTICLE 10. QUALIFICATIONS - Anyone interested in engineering management, project management, and production management may become a member. Corresponding members will be one of the follows:

(a) published papers at the International Conference of Engineering, Project, and Production Management (EPPM-Conference) within the preceding three years.

(b) published papers at the Journal of Engineering, Project, and Production Management (EPPM-Journal) within the preceding three years.

(c) will apply in writing registration form to the General Secretary.

SECTION 2. Membership is free.

ARTICLE 11. RIGHT OF MEMBERS - Any member has the following rights:

- (a) to receive discounts for participating association activities
- (b) to receive the latest Association news and developments
- (c) to participate in meetings, conference, or other events held by the Association
- (d) to vote for officers of the Association and to be voted as an officer thereof (Regular Members Only).

ARTICLE 12. SUSPENSION AND EXPULSION - Any honorary, student, and organizational member may be suspended from the Association by a decision of a majority of votes of the Board of Directors, and be expelled upon a resolution of a majority of all the regular members and a majority of all the votes of the regular members at the General Assembly in case he/she:

- (a) violates the statute, regulations, or rules of the Association
- (b) stains the honor of the Association or acts against the purpose thereof
- (c) makes use of the Association for the benefit of any other organization which he/she belongs to in a manner considered improper by the Board of Directors.

In such a case, the Association shall inform the said member of the ground of the expulsion one week prior to the meeting of the Board of the Directors or the General Assembly and give him/her an to explain him/herself before a resolution is made to expel him/her.

SECTION 2. Memberships who have not published papers at the International Conference of Engineering, Project, and Production Management (EPPM-Conference) within the preceding three years will be automatically suspended from the Association.

SECTION 3. In case a resolution to expel a member is passed in accordance with the above provision, the Association shall inform the said member of it.

ARTICLE 13. FORFEITURE - Any member shall forfeit the right to the Association the termination of membership.

CHAPTER III - OFFICERS

ARTICLE 14. COMPOSITION - The Association has more than 10 director officers.

SECTION 2. The Association has the following posts:

- (a) 1 President
- (b) 2 Vice-Presidents
- (c) 1 General Secretary

ARTICLE 15. APPOINTMENT OF OFFICERS - Five directors are automatically enrolled from the conference chairs next year, this year, and preceding three years.

SECTION 2. More than five directors shall be appointed by the General Assembly, following the proposal of the Board of Directors of the Association.

SECTION 3. The General Secretary may be nominated by the President and appointed by a resolution of the Board of Directors.

SECTION 4. The Vice President shall be appointed by a resolution of the Board of Directors from the directors elected through a ballot.

SECTION 5. The President shall be appointed by a resolution of the Board of Directors from the Vice President elected through a ballot. The President shall be the representative of the Board of Directors and the Association.

SECTION 6. An election of the officers shall be conducted by the Election Committee organized by the Vice-President. The Election Committee shall nominate the candidates for directors by no later than June 1st of the election year through a website ballot, and then organize a website ballot and determine the candidates for directors by a majority vote of the Board of Directors to be proposed at the General Assembly.

ARTICLE 16. QUALIFICATIONS - All the officers shall be regular members in good standing of the Association during their term of office regardless of whether they are elected or appointed.

SECTION 2. The total number of a director, his/her spouse, his/her relative(s) within the third degree of relationship and (a) person(s) with special relationship with him/her shall not exceed one-third of the total number of directors.

SECTION 3. The total number of directors who hold the position as a director or an employee of another organization of the same kind as the Association or such other positions having close relationship with the Association shall not exceed one-third of the total number of directors.

ARTICLE 17. DUTIES OF THE PRESIDENT - The President shall assume primary responsibility for the welfare of the Association and be responsible for execution of the decisions of the Board of Directors. The President chairs all the meetings of the Board of Directors. The President or a representative designated by the President shall assume responsibility for planning and organizing all the meetings of the Association that take place during his/her term of office.

ARTICLE 18. DUTIES OF THE VICE-PRESIDENT - The Vice-President shall assume the duties of the President when the latter is unavailable or unable to carry out his/her duties. The Vice-President shall assume other duties assigned by the Board of Directors.

ARTICLE 19. DUTIES OF THE GENERAL SECRETARY - The main duty of the General Secretary is to preserve the continuity of the Association. For this, the General Secretary shall assume the following duties.

(a) to hold a meeting or have a meeting held under the direction of the President or upon a request of a majority of the directors elected through a ballot.

(b) to take minutes of the meetings of the Board of Directors, and if so directed, the minutes of other meetings of the Association in a manner directed by the Board of Directors, and to assume responsibility for the storage and retention of the minutes.

ARTICLE 20. TERMS - The term of a director shall be two years, and expires at the Annual General Assembly meeting in the last year of the term. The President shall not be reelected.

SECTION 2. A director elected to fill the vacancy shall hold the office for the remaining term of his/her former director.

SECTION 3. Even in a case of resignation or expiration of the term, directors shall hold the office until their successor shall duly take office.

ARTICLE 21. RESIGNATIONS - Any officer may resign at any time. A resignation shall be announced in writing, and shall take effect at the time specified, or, if no time is specified, at the time of its receipt by the General Secretary or the President.

ARTICLE 22- DISMISSAL - An officer may be dismissed upon a resolution of a majority of all the regular members and two thirds of all the votes of the regular members.

CHAPTER IV - GENERAL ASSEMBLY

ARTICLE 23. COMPOSITION - The General Assembly shall be composed of the regular members in good standing of the Association.

SECTION 2 - Each regular member has one voting right at the meeting of General Assembly.

ARTICLE 24. ANNUAL MEETING - The annual meeting of the General Assembly shall be held at such time and place as the Board of Directors may designate.

SECTION 2. The President shall call an annual meeting of the General Assembly, upon a resolution of the Board of Directors.

SECTION 3. The notice of an annual meeting of the General Assembly shall be made in writing or by an electromagnetic means no later than sixty (60) days prior to the day of the meeting, specifying the proposal, its concrete content, date, time, and place of the meeting, and availability of voting in writing or through an electromagnetic means.

ARTICLE 25. EXTRAORDINARY MEETING - The extraordinary meeting of the General Assembly shall be held when:

- (a) the Board of Directors finds it necessary
- (b) a meeting is requested by more than one fifth of all the votes of the regular members with a document specifying the proposal of the meeting.

ARTICLE 26. CHAIRPERSON - The chairperson of the General Assembly shall be appointed among the regular members in good standing of the Association present at the meeting.

SECTION 2. The chairperson of the General Assembly may make any person who does not comply with his/her order or otherwise disturbs the order of the meeting leave the room.

ARTICLE 27. VOTING IN WRITING - Any regular member in good standing may delegate his/her voting right to the chairperson or another regular member at the General Assembly.

SECTION 2. Except for the chairperson, no member can be a delegate of more than one other member.

SECTION 3. In case the Board of Directors decides, in calling a General Assembly, that those regular members who are unable to attend the General Assembly for an unavoidable reason may vote in writing or by an electromagnetic means on the matters notified in advance, or in case any regular member delegates his/her voting right to another member, any person who exercises his/her voting right in writing or by an electromagnetic means, or who delegates his/her voting right to another member, shall be deemed as present at the meeting.

ARTICLE 28. MINUTES - Minutes of General Assemblies shall be taken in the held meeting. The chairperson and not less than two subscribers appointed among the regular members present at the meeting shall sign them, provided that the director in

charge of taking the minutes shall sign them when they are deemed as approved by the General Assembly.

CHAPTER V - BOARD OF DIRECTORS

ARTICLE 29. COMPOSITION - The Board of Directors consists of all the directors.

ARTICLE 30. AUTHORITY- The Board of Directors shall assume the following duties.

- (a) to determine the time, place, and agenda of the General Assembly
- (b) to establish, abolish, or change the regulations of the Association
- (c) to decide any matter regarding the operation of the Association not described in (b)
- (d) to assign specific responsibilities to officers or committees
- (e) to appoint or dismiss the President, the Vice-President, committees, or committee members that are not described in this Statute, and competent delegates
- (f) to supervise performance of directors

ARTICLE 31. REGULAR MEETINGS - A regular meeting of the Board of Directors shall be held to control committees or individuals and to conduct all operations of the Association that are not delegated to committees or individuals.

SECTION 2. The General Secretary, under the direction of the President, shall call a meeting of the Board of Directors

SECTION 3. A notice of a meeting of the Board of Directors shall be reached to each director no later than 10 days prior to the meeting.

ARTICLE 32. EXTRAORDINARY MEETINGS - The President shall call an extraordinary meeting of the Board of Directors when:

- (a) the President finds it necessary
- (b) a meeting is required in writing by a majority of directors other than the President, specifying the proposal of the meeting.

The General Secretary, under the direction of the President, shall notify directors of an extraordinary meeting by an electromagnetic means no later than 10 days prior to the meeting. In case the President finds it necessary to hold a meeting as soon as possible, the President shall notify each director of the meeting by telephone or by an electromagnetic means if he/she is not reached by telephone.

ARTICLE 33. CHAIRPERSON - The President shall be the chairperson of a meeting of Board of Directors.

ARTICLE 34. QUORUM - A majority of the directors shall be present at the meeting of the Board of Directors for commencing the proceedings.

ARTICLE 35. MINUTES - Minutes of meetings of the Board of Directors shall be taken. The chairperson and a representative director shall sign the minutes.

CHAPTER VI - CHANGES IN THE STATUTE AND DISSOLUTION

ARTICLE 36. CHANGES IN THE STATUTE - Changes in the Statute shall be proposed either by the Board of Directors or by more than one-fifth of all the regular members in good standing with their signatures and addresses on a petition.

ARTICLE 37. DISSOLUTION - The Association may be dissolved upon a resolution of a majority of all the regular members and three fourths of all the votes of the regular members.