

EPPM ANNUAL CONFERENCE: BEST PAPER AWARD
THE BEST PAPER SELECTION GUIDELINE

1. This guideline is formed to provide details about Article 11 of the CONFERENCE PRINCIPLES.
2. The Selection guideline is derived from best practice approaches used in previous EPPM conferences.
3. The Best Paper Award shall be selected through two stages: the initial screening stage (first stage) and the final review stage (second stage). Each stage shall be undertaken using a double-blind review.
4. The initial screening is to select a maximum of 10 papers among those papers that have been identified or shortlisted as "possible award" by the individual paper reviewers. The selection is to be conducted by the Conference Chair or Scientific Committee Chair or Both.
5. Conference Chair shall appoint an eligible person as Chair of the selection panel, whom would be asked to form the *Best Paper Final Review Selection Panel*.
6. The Best Paper Final Review Selection Panel conducts the final review by each member asked to rank the selected papers in a scale of 1 to 10 (1 being the best score and 10 the least score). The scale scores for each paper from the individual panel members are added, and the smallest total ranked score shall be declared the Best Paper. The assessment criteria to guide each member shall include contribution to the body of knowledge (up to 50%), quality of argument (up to 40%), and quality of presentation (10%). Other criteria may be added at the discretion of the Panel.
7. Amongst the selected papers, the Panel may decide to award Excellent Paper Awards to those papers with high quality. The maximum number of awards shall not exceed 5% of the total papers submitted to the conference.
8. Conference Chair, Editors and/or Scientific Chairs shall not be members of the Final Review Selection Panel. Authors of the selected papers shall also not be involved in the decision of the Selection Panel.
9. The Best Paper Award and the Excellent Paper Award(s) shall be announced at the Gala Dinner stating a summary of the Panel's comments.